



TULSA HEALTH Department

James O. Goodwin Health Center

May 28, 2024

APPROVED

Miyuki Dwyer
Budget Director
Michael Willis, Tulsa County Clerk
218 W 6th St. Room 731
Tulsa, OK 74119

Re: Tulsa City-County Health Department Budget for FY 2024-2025

Dear Ms. Dwyer:

Enclosed is the budget of the Tulsa-City County Health Department (TCCHD) for the fiscal year 2024-2025, which includes estimated revenue and expenditure.

This budget, in the amount of \$49,376,919, was approved by the Tulsa Board of Health at their regular meeting on May 15, 2024.

State Law (63 O.S.A., Section 1-218) provides that the annual budget for the operation of the Tulsa City-County Health Department be submitted to the Board of County Commissioners and to the City of Tulsa, together with recommendations for the respective contributions to the operations of TCCHD.

If you have any questions concerning this budget or would like additional detail, please contact me at 918-595-4044.

Sincerely,

Bruce Dart, Ph.D.
Executive Director
Tulsa City-County Health Department

Enclosure

TULSA CITY-COUNTY HEALTH DEPARTMENT
PROJECTED FY 2024-2025 MONTHLY REV/EXP DISTRIBUTIONS

| MONTH | BEGINNING FUND BALANCE | AD VALOREM TAX REVENUE | NON-TAX REVENUE | TOTAL REVENUE | TOTAL EXPENDITURES | ENDING FUND BALANCE |
|----------------------|---------------------------|---------------------------|--------------------|-------------------|-----------------------|------------------------|
| July | 32,768,710 | 73,378 | 2,060,927 | 2,134,305 | 2,678,816 | 32,224,199 |
| August | 32,224,199 | 89,178 | 1,574,014 | 1,834,287 | 3,327,271 | 30,731,215 |
| September | 30,731,215 | 85,716 | 1,124,168 | 2,590,953 | 3,324,360 | 29,997,808 |
| October | 29,997,808 | 72,089 | 1,776,283 | 2,120,560 | 4,189,510 | 27,928,858 |
| November | 27,928,858 | 988,280 | 1,319,193 | 3,051,913 | 4,009,639 | 26,971,132 |
| December | 26,971,132 | 12,626,168 | 1,058,799 | 14,614,766 | 3,595,971 | 37,989,927 |
| January | 37,989,927 | 1,759,565 | 1,738,426 | 4,670,813 | 3,500,417 | 39,160,323 |
| February | 39,160,323 | 494,097 | 1,263,096 | 2,584,799 | 4,476,475 | 37,268,647 |
| March | 37,268,647 | 1,890,208 | 1,176,377 | 4,035,605 | 4,500,338 | 36,803,914 |
| April | 36,803,914 | 745,601 | 1,467,527 | 2,644,249 | 4,461,484 | 34,986,679 |
| May | 34,986,679 | 196,029 | 1,174,849 | 1,992,101 | 5,412,767 | 31,566,013 |
| June | 31,566,013 | 117,950 | 1,197,179 | 1,528,299 | 5,899,871 | 27,194,441 |
| FY2025 Totals | | 19,138,259 | 16,930,838 | 43,802,650 | 49,376,919 | 27,194,441 |

NOTE:

| | | |
|--|------------------|-------------------|
| <i>Projected Operating Ending Fund Balance</i> | | 27,194,441 |
| Add Projected Ending Designated Fund Balance | | 1,319,894 |
| - Emergency Events | 1,000,000 | |
| - Capital Prjects | 169,825 | |
| - Self Insurance Reserve | 150,069 | |
| | <u>1,319,894</u> | |
| Projected Ending Fund Balance Total | | 28,514,335 |

TULSA CITY-COUNTY HEALTH DEPARTMENT
THREE YEARS SUMMARY
REVENUES and EXPENDITURES

| | ACTUAL FY 2022-2023 | PROJECTED FY 2023-2024 | | BUDGET FY 2024-2025 | |
|---|------------------------|---------------------------|--------------|------------------------|--------------|
| | Amount | Amount | % Changed | Amount | % Changed |
| REVENUES: | | | | | |
| Ad Valorem Taxes | 18,402,172 | 19,812,736 | 7.7% | 19,138,259 | -3.4% |
| Licenses & Permits | 1,174,015 | 1,161,893 | -1.0% | 1,168,087 | 0.5% |
| Intergovernmental Revenue | 14,208,845 | 15,258,887 | 7.4% | 17,559,703 | 15.1% |
| Charge for Services (Fees) | 1,428,842 | 1,485,932 | 4.0% | 1,745,000 | 17.4% |
| Miscellaneous Revenue | 3,279,504 | 4,944,480 | 50.8% | 4,773,601 | -3.5% |
| Other Financing Sources* | (585,815) | (582,358) | -0.6% | (582,000) | -0.1% |
| Total Revenues | 37,907,563 | 42,081,570 | 11.0% | 43,802,650 | 4.1% |
| EXPENDITURES: | | | | | |
| Salaries & Wages | 16,875,090 | 19,132,822 | 13.4% | 22,488,069 | 17.5% |
| Employee Benefits | 6,960,628 | 8,001,437 | 15.0% | 9,603,600 | 20.0% |
| Travel | 373,374 | 618,784 | 65.7% | 749,796 | 21.2% |
| Operating Expenses | 8,513,772 | 10,880,432 | 27.8% | 10,510,954 | -3.4% |
| Other Charges | 581,395 | 525,629 | -9.6% | 660,823 | 25.7% |
| Capital Outlay | 665,739 | 1,382,180 | 107.6% | 5,363,677 | 288.1% |
| Total Expenditures | 33,969,998 | 40,541,284 | 19.3% | 49,376,919 | 21.8% |
| Revenues in Excess of Expenditures | 3,937,566 | 1,540,286 | | (5,574,269) | |
| Beginning Fund Balance | 27,290,858 | 31,228,424 | | 32,768,710 | |
| Ending Fund Balance | 31,228,424 | 32,768,710 | | 27,194,441 | |

* P&I on Bonds are recorded in revenue under Other Financing Sources

TULSA CITY-COUNTY HEALTH DEPARTMENT
THREE YEAR REVENUE DETAIL
for Fiscal Years 2023, 2024 and 2025

| ACCOUNT TITLE | Actual FY 2022-2023 | Projected FY 2023-2024 | Budget FY 2024-2025 |
|-------------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| Taxes: | | | |
| Ad Valorem - Current Year | 17,622,568 | 19,115,548 | 18,454,926 |
| Ad Valorem - 1st Prior Year | 600,844 | 527,302 | 513,472 |
| Ad Valorem - 2nd Prior Year | 116,548 | 0 | 0 |
| Ad Valorem - Back Years | 62,211 | 169,886 | 169,861 |
| Total Taxes | 18,402,172 | 19,812,736 | 19,138,259 |
| Licenses & Permits: | | | |
| Swimming Pool Licenses - Tulsa | 49,334 | 28,064 | 48,000 |
| Temp. Food Est. Licenses - Tulsa | 17,635 | 19,520 | 18,100 |
| Permanent Food Est. Lic. - Bixby | 11,007 | 13,663 | 12,000 |
| Permanent Food Est. Lic. - Tulsa | 381,959 | 357,779 | 395,000 |
| Permanent Food Est. Lic - BA | 49,775 | 53,583 | 50,000 |
| Temp Food Est. Lic. - BA | 2,384 | 1,449 | 2,400 |
| Food Mgr Certifications | 21,994 | 27,808 | 25,000 |
| Temporary Food Est. Lic. - Bixby | 1,100 | 603 | 1,300 |
| Food Handler's Permits | 396,879 | 420,867 | 400,000 |
| Swimming Pool Licenses - BA | 8,006 | 5,930 | 8,250 |
| Air Quality Permits | 5,267 | 6,357 | 5,000 |
| State Temp Food Licenses | 54,857 | 61,360 | 60,000 |
| Water Vending Machine Licenses | 1,274 | 1,086 | 1,175 |
| Restaurant/Lodging Plan Review | 162,064 | 156,788 | 132,362 |
| Pool Operator's Permit | 10,481 | 7,036 | 9,500 |
| Total Licenses & Permits | 1,174,015 | 1,161,893 | 1,168,087 |
| Intergovernmental Revenue: | | | |
| TSET Healthy Living Program | 353,595 | 399,651 | 400,000 |
| Children First Grant | 1,220,567 | 1,265,955 | 1,511,295 |
| Immunization Covid Grant | 409,149 | 596,421 | 1,125,000 |
| Immunization Grant | 202,284 | 275,479 | 125,000 |
| MIECHV - C1 | 193,008 | 199,701 | 245,722 |
| MIECHV - Connector | 59,510 | 62,000 | 62,000 |
| Fetal Infant Mortality Review | 206,550 | 218,743 | 278,859 |
| ACH Grant - Fed | 125,404 | 0 | 0 |
| Lead Hazard Control Grant | 269,895 | 722,190 | 173,948 |
| Maternal & Child Health Grant | 425,620 | 420,782 | 426,114 |
| Vital Records Contract | 172,445 | 172,551 | 160,174 |

**TULSA CITY-COUNTY HEALTH DEPARTMENT
THREE YEAR REVENUE DETAIL
for Fiscal Years 2023, 2024 and 2025**

| ACCOUNT TITLE | Actual FY 2022-2023 | Projected FY 2023-2024 | Budget FY 2024-2025 |
|--|--------------------------------|-----------------------------------|--------------------------------|
| OSDH-Guidance Center | 567,702 | 512,876 | 522,500 |
| OSDH Consumer Inspections Contract | 1,082,775 | 1,001,194 | 1,216,250 |
| COVID 19 Relief Fund | 370,601 | 0 | 0 |
| CDC Public Health Infrastructure | 152,018 | 987,335 | 2,717,882 |
| CDC Health Equity Grant | 1,907,379 | 1,653,400 | 945,705 |
| OSDH Health Equity Grant | 0 | 421,629 | 680,746 |
| PHER-MPOX Response | 0 | 5,726 | 81,948 |
| MRC STTRONG | 0 | 0 | 150,000 |
| Resource Prevent Coord. | 175,001 | 183,334 | 183,334 |
| SPF State Incentive Grant | 200,166 | 267,166 | 233,666 |
| EPRP Workforce Grant | 351,107 | 435,025 | 0 |
| Healthy Start Initiatives Grant | 867,106 | 861,352 | 1,100,000 |
| Emergency Preparedness | 1,003,293 | 867,724 | 1,042,000 |
| Family Planning Grant | 683,477 | 574,067 | 635,000 |
| Women, Infants & Children Grant | 2,350,900 | 2,251,389 | 2,500,000 |
| WIC Peer | 254,160 | 261,559 | 293,051 |
| School Health | 258,793 | 258,793 | 258,793 |
| PREP | 315,332 | 296,032 | 319,216 |
| Directly Observed Therapy Contract | 31,007 | 16,450 | 21,500 |
| TANF | 0 | 70,363 | 150,000 |
| Total Intergovernmental Revenue | 14,208,845 | 15,258,887 | 17,559,703 |
| Charge for Services (Fees): | | | |
| Family Planning Patient's Fees | 44,937 | 27,159 | 45,000 |
| Health Screening Fees | 4,651 | 4,113 | 8,000 |
| Guidance Center Patient's Fees | 2,984 | 1,525 | 4,000 |
| STD Fees | 42,525 | 49,191 | 65,000 |
| TB Skin Tests | 34,450 | 29,416 | 35,000 |
| Audiology Patient Fees | 5,546 | 1,768 | 8,000 |
| Durable Medical Equipment | 110,071 | 124,746 | 160,000 |
| Medicaid Immunizations | 177,287 | 282,227 | 240,000 |
| Child Guidance Medicaid | 95,057 | 91,542 | 140,000 |
| Family Planning Medicaid | 113,114 | 73,534 | 100,000 |
| Nursing Fees | 75,507 | 99,944 | 150,000 |
| COVID19 Admin Fees | 116,954 | 84,228 | 50,000 |
| Medicare Immunizations | 4,275 | 7,455 | 10,000 |
| Audiology Medicaid | 101,678 | 84,703 | 150,000 |
| TB Medicaid | 8,709 | 10,767 | 12,000 |

**TULSA CITY-COUNTY HEALTH DEPARTMENT
THREE YEAR REVENUE DETAIL
for Fiscal Years 2023, 2024 and 2025**

| ACCOUNT TITLE | Actual FY 2022-2023 | Projected FY 2023-2024 | Budget FY 2024-2025 |
|--------------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| Inorganic Analyses | 304,955 | 340,868 | 317,000 |
| Third Party Insurance | 120,461 | 98,670 | 151,000 |
| Misc. Guidance Center Contracts | 10,075 | 22,917 | 15,000 |
| Caring for Kids Van | 55,607 | 51,159 | 85,000 |
| Total Charge for Services | 1,428,842 | 1,485,932 | 1,745,000 |
| Miscellaneous Revenue: | | | |
| Interest Earnings | 805,819 | 1,527,196 | 800,000 |
| Rent & Royalties | 19,890 | 50,370 | 38,400 |
| Donations | 2,044,602 | 2,788,815 | 3,407,224 |
| Misc. Revenue | 90,341 | 259,119 | 237,937 |
| Delta Dental Premiums | 237,746 | 247,404 | 276,000 |
| Misc Reimbursement | 81,105 | 71,576 | 14,040 |
| Total Miscellaneous Revenue | 3,279,504 | 4,944,480 | 4,773,601 |
| Other Financing Sources: | | | |
| Transfer to C C Health Trust | (585,815) | (582,358) | (582,000) |
| Total Other Financing Sources | (585,815) | (582,358) | (582,000) |
| Total Revenue | 37,907,563 | 42,081,570 | 43,802,650 |

TULSA CITY-COUNTY HEALTH DEPARTMENT
THREE YEAR EXPENDITURES DETAIL
for Fiscal Years 2023, 2024 and 2025

| | Actual FY 2022-2023 | Projected FY 2023-2024 | Budget FY 2024-2025 |
|-----------------------------------|------------------------|---------------------------|------------------------|
| Salaries & Wages: | | | |
| Full Time Salaries & Wages | 16,004,191 | 18,365,807 | 21,753,720 |
| Part-Time Salaries & Wages | 366,014 | 387,530 | 394,619 |
| Overtime | 16,274 | 17,892 | 22,690 |
| Compensatory Pay | 488,611 | 361,593 | 317,040 |
| Total Salaries & Wages | 16,875,090 | 19,132,822 | 22,488,069 |
| Employee Benefits: | | | |
| FICA Taxes | 1,222,576 | 1,398,137 | 1,662,165 |
| County Retirement Contribution | 2,395,325 | 2,768,095 | 3,246,500 |
| Disability Insurance | 27,395 | 31,260 | 37,329 |
| Health Insurance | 2,208,076 | 2,564,682 | 3,248,196 |
| Dental Insurance | 140,360 | 151,930 | 183,477 |
| Life Insurance | 15,719 | 16,723 | 19,873 |
| Unemployment Compensation | 8,523 | 11,186 | 12,000 |
| Worker's Compensation Ins. | 190,202 | 159,184 | 175,184 |
| Tuition Reimbursement | 48,671 | 54,652 | 50,000 |
| Cell Phone Allowance | 164,514 | 193,820 | 238,364 |
| Uniform Allowance | 1,500 | 750 | 2,000 |
| Officer Vehicle Allowance | 18,000 | 18,000 | 18,000 |
| Plan 401A | 300,990 | 341,115 | 388,773 |
| PEHB 06 | 218,776 | 291,903 | 321,739 |
| Total Employee Benefits | 6,960,628 | 8,001,437 | 9,603,600 |
| Travel: | | | |
| Mileage Reimbursement | 205,807 | 318,824 | 379,196 |
| Out of County Travel | 167,568 | 299,960 | 370,600 |
| Total Travel | 373,374 | 618,784 | 749,796 |
| Operating Expenses: | | | |
| Bldg & Grounds Maintenance | 175,276 | 231,986 | 183,249 |
| Communication Services | 428,846 | 379,086 | 389,384 |
| Freight | 33,987 | 41,300 | 27,685 |
| Electronic Technology Expenses | 749,481 | 61,467 | 81,560 |
| Equipment Lease | 65,034 | 81,401 | 115,944 |
| Insurance | 730,620 | 862,744 | 834,687 |
| Miscellaneous Expenses | 115,728 | 207,398 | 298,408 |
| Motor Vehicles-Supplies | 14,743 | 22,741 | 34,000 |

TULSA CITY-COUNTY HEALTH DEPARTMENT
THREE YEAR EXPENDITURES DETAIL
for Fiscal Years 2023, 2024 and 2025

| | Actual FY 2022-2023 | Projected FY 2023-2024 | Budget FY 2024-2025 |
|---|------------------------|---------------------------|------------------------|
| Motor Vehicles-Maintenance | 11,859 | 26,751 | 25,500 |
| Office Supplies | 125,301 | 116,890 | 115,809 |
| Medical/Clinic/Lab Supplies | 1,214,429 | 2,016,124 | 2,221,750 |
| Operating Supplies | 514,279 | 739,081 | 718,144 |
| Equipment Service Agreements | 154,582 | 275,417 | 154,208 |
| Operating Services | 801,917 | 479,610 | 456,988 |
| Marketing Materials & Services | 290,013 | 432,975 | 271,800 |
| Professional/Consulting/Temp Labor | 1,939,900 | 2,668,759 | 1,730,214 |
| Rentals & Leases | 168,912 | 204,887 | 212,970 |
| Subscriptions & Memberships/Books | 518,616 | 1,470,633 | 2,037,064 |
| Training | 114,644 | 211,997 | 239,290 |
| Utilities | 345,605 | 349,185 | 362,300 |
| Total Operating Expenses | 8,513,772 | 10,880,432 | 10,510,954 |
| Other Services & Charges: | | | |
| Outgoing Transfers | 514,764 | 456,206 | 588,023.00 |
| Visual Inspection Expense | 60,084 | 62,811 | 63,000.00 |
| Bank Service Charges | 5,382 | 5,987 | 8,000.00 |
| Refunds | 1,165 | 625 | 1,800.00 |
| Total Other Services & Charges | 581,395 | 525,629 | 660,823 |
| Capital Outlay: | | | |
| Improvements to Land | 132,804 | 43,919 | 52,000 |
| Building Remodeling | 3,907 | 572,174 | 4,689,000 |
| Furniture & Fixtures | 53,308 | 69,301 | 214,000 |
| Electronic Equipment | 326,285 | 241,275 | 297,177 |
| Lab Equipment | 6,707 | 170,455 | 41,000 |
| Clinical Equipment | 44,185 | 25,431 | 2,000 |
| Other Machinery & Equipment | 32,136 | 259,625 | 68,500 |
| Motor Vehicle | 66,407 | - | - |
| Total Capital Outlay | 665,739 | 1,382,180 | 5,363,677 |
| Total Expenditures | 33,969,998 | 40,541,284 | 49,376,919 |